

National Centre for Disease Control
Directorate General of Health Services
Ministry of Health & Family Welfare
Government of India
22, Sham Nath Marg, Delhi-110054

WALK-IN-INTERVIEW

A Walk-in-interview for selection to 06 Consultant (Epidemiologist); 02 Consultant (Microbiologist), (01) Communication Officer, (01) Statistician-cum-Programmer and (01) Data Processing Assistant, purely on contract basis initially for a period of one year, subject to further extension of the program, is scheduled to be held in Central Surveillance Unit of Integrated Disease Surveillance Programme under National Health Mission at NCDC, Delhi on 16th October, 2020.

Selection Procedure:

Registration of the candidates will be carried out on 16th October, 2020, between 9:30 a.m. and 10:30 a.m. at NCDC, Delhi followed by personal interview on the same date, the candidates are required to submit their resume along with photocopies of all documents/testimonials and 2 passport size photographs at the time of registration.

Terms & Conditions:

- a. No TA/DA will be admissible for attending the Walk-in-Interview
- b. Candidate must ensure their eligibility as per Terms of Reference (TOR) before appearing in Walk-in-Interview, detailed advertisement can be viewed at website www.idsp.nic.in, and www.ncdc.gov.in.
- c. Candidates must bring all the original certificates including experience certificates for the verification, candidates without original documents will not be permitted to appear in the interview.

Director

**INTEGRATED DISEASE SURVEILLANCE
PROJECT (IDSP)
National Centre for Disease Control, Delhi.**

Terms of Reference for position on Contractual basis at CENTRAL SURVEILLANCE UNIT

Consultant Microbiologist

Terms of Reference

1. Guide microbiologists/technicians at SSU/DSU level for laboratory investigations of disease of Public Health importance
2. Facilitate capacity building of laboratory professionals by organizing training programs
3. To increase utilization of laboratory testing for disease surveillance (eg identifying new strategies to acquire appropriate specimens, analyzing test positivity rates, etc) including collaboration with CSU epidemiologists responsible for the same states.
4. Ensure implementation of Standard Operating Procedures (SOP) for laboratory techniques developed by IDSP in all labs under IDSP
5. Ensure implementation of guidelines for Biomedical Waste Management developed under IDSP in all labs under IDSP
6. Ensure timely submission by DSUs/SSUs of weekly and monthly status report on laboratory tests carried out in priority district laboratories to CSU.
7. Ensure timely submission by DSUs of weekly L-Form report on laboratory tests carried out in laboratories in the district to the CSU through the IDSP portal.
8. Participate in epidemic investigations as member of Rapid Response Team (RRT) as and when required and provide support for sample collection and transport of specimens.
9. Liaise with medical college, private and other related sectors on issues related to laboratory diagnosis of outbreak prone disease
10. Monitor Internal Quality Assurance and External Quality Assessment of laboratories under IDSP.
11. Supervise through on site visits and provide technical support to District Public Health Laboratories (DPHL) being strengthened under Integrated Disease Surveillance Project.
12. Supervise the referral lab network in States/UTs.
13. Make regular assessments reports of District public health laboratories and state referral lab network
14. Undertake the various other activities including traveling to various laboratories under the project as required under the laboratory strengthening component of the IDSP project.
15. Quarterly performance report to be prepared for appraisal.
16. The work shall include frequent travel to assigned States.
17. Performing other duties as required in the interest of the programme and any other work/activity assigned from time to time.

Eligibility criteria:

Qualifications	Remuneration
1.MBBS with MD/DNB in Medical Microbiology/Lab Medicine OR MBBS with Post Graduate Diploma such as D.Bact./Virology with one year experience in clinical laboratory services; OR	Rs. 85000/- per month consolidated Rs. 75000/- per month consolidated

M.Sc. in Medical Microbiology with PhD with two year experience in clinical laboratory services. 2. Must be Proficient in Computer Applications (MS- Word, Excel and Power Point), email and internet.	Rs. 65000/- per month consolidated
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Age: Not more than 60 Years (in case of retired Government Servant as per DoPT Guidelines)

Number of positions: Two (2)

COMMUNICATION OFFICER

Terms of Reference

1. To conduct Community Need Assessment (CNA) for information about target disease.
2. Development of communication/IEC strategies based on Community Need Assessment.
3. Development and dissemination of prototype materials for communication through various media
4. Development of Monitoring and evaluation tools to assess the behavioral changes among the people regarding diseases surveillance
5. To develop liaison with Government partners, Community Based Organizations, NGOs etc. for improving the visibility of the project.
6. Preparation and compilation of progress reports and other relevant documents for further use.
7. Development of suitable audio-visual communication materials like radio slot, television spot and print.
8. Preparation of quarterly report on performance appraisal.
9. Any other work / activity assigned from time to time.

Eligibility criteria:

- a) Post Graduate degree in Mass Communication or Journalism with at least 3 years experience
Or
 - b) Post Graduate diploma in Mass Communication or Journalism with 5 years experience.
- Proficient in computer and media applications.

Desirable:

- Experience in undertaking similar assignments preferably in health/social sector.
- Excellent analytical, oral and written communication skills.

Age: Below 45 years

Remuneration: Rs 49,500/- (Rupees forty nine thousand five hundred)

Number of positions: One (1)

STATISTICIAN-CUM-PROGRAMMER

Terms of Reference and deliverables:

1. Intensive examination of available surveillance data from S, P and L forms in consultation and collaboration with Epidemiologists and Microbiologists at CSU and key States to identify optimal presentation and analysis (which may vary for different diseases/syndromes) ie best approaches to identify temporal trends, outbreaks, geographic clusters, age grouping(s), at state, district, sub-district level. Objective will be:
 - a) To understand potential quality and utility of collected data;
 - b) To identify diseases where additional laboratory diagnosis of cases should be encouraged (eg in State Referral lab network strategic plan)
 - c) To create templates for analysis (using whatever analytic software package is commonly available and familiar to users, and can work with database structure in use). Templates should be accessible via the portal and used by epidemiologists and/or data managers at district and state level.
 - d) Evaluate options for GIS analyses of data.
2. Compilation of Weekly Surveillance Data of Diseases received in S, P & L forms by week, for each State, including comparison with preceding month, and with same time period from preceding year. Data should be presented in tabular and graphical format.
3. Outbreak detection of various diseases, through rising trends, disease clusters or geographical clusters in Graphs.
4. District wise Analysis of Diseases received in P & L forms for each States.
5. Consider other approaches for support of analysis in IDSP portal.
6. Coordination and Communication with SSUs and DSUs for outbreak detection and response
7. Assist in training epidemiologists in preparation of investigation figures and graphs.
 - a) Week wise compiled and graphed data send to state epidemiologists on a weekly basis for further action.
 - b) Week wise and District wise Graphical representation of the weekly surveillance data for each state.
8. Feedback sent to the States to resolve any discrepancy in weekly surveillance data.
9. Provide assistance in periodic studies and surveys conducted during the course of the project.
10. Quarterly performance report to be prepared for appraisal.
11. Performing other duties as required in the interest of the programme and any other work/activity assigned from time to time.

Eligibility criteria:

M.Sc./Post Graduate qualification in Statistics/Mathematics or Master in Population Studies with essential experience of IT Data Management in a health /Social sector.

Required Experience:

Minimum of four years' experience in any public health programme preferably in Disease Surveillance.

Age: Below 40 years

Remuneration: Rs 30,000/- (Thirty Thousand) per month consolidated.

Number of Positions: One

DATA PROCESSING ASSISTANT

Terms of Reference and deliverables:

All secretarial support to officers dealing with procurement, Finance, Accounts officer matters, training, Avian Influenza Surveillance, officers dealing with IDH Network, Community based surveillance, NCD Risk factor survey etc..

Eligibility criteria:

Graduate with at least One year Diploma in Computer Application.

Age: Below 40 years.

Experience: Minimum five years' experience preferable in Health Sector.

Remuneration: Rs 19,000/- (Nineteen Thousand) per month consolidated.

Number of Positions: One (1)